



NOAA FISHERIES SERVICE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Troubleshooting Guide

For Using the Gulf of Mexico

Individual Fishing Quota (IFQ) Online System

Last Update: March 2014

Disclaimer: Screen shots contained in this document are subject to change. Revisions to this document will be periodically made and posted on the Southeast Regional Office IFQ website at:

portal.sero.fisheries.noaa.gov

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Catch Share Customer Support: 866-425-7627 (option 2)

E-mail: nmfs.ser.catchshare@noaa.gov

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Gulf of Mexico IFQ Program Introduction

Welcome to the Red Snapper and Grouper-Tilefish Individual Fishing Quota (IFQ) programs!

If this is your first time using a Catch Share system, we will try to make the transition as smooth as possible. The entire IFQ program is operated electronically and functions similarly to electronic banking.

To log in for the first time, view your shares and allocation, and get a feel for the operations of the Web site, please follow the instructions in this guide. If you have any questions, please feel free to e-mail nmfs.ser.catchshare@noaa.gov, or call Catch Share Support at **1-866-425-7627 (Option 2)** Monday through Friday, 8:00 am to 4:30 pm, Eastern Time, excluding Federal holidays.

The online system is dynamic and some changes to the layout may occur over time. We frequently update the supporting documents for the online system and you can access these updated versions from the Catch Share Web site. We encourage you to provide feedback and suggestions about the online system. Your suggestions are often incorporated into the design to provide a system with functions adapted to your needs.

Let's go online, log in, and set up your account. To log in to the program on your computer start your internet browser, then copy/paste or type portal.sero.fisheries.noaa.gov into the address bar.

Public Participation: Red Snapper IFQ Program

The red snapper IFQ program was implemented in 2007, and included a provision to allow non-permitted public participation after 5 years of the program's operation. On January 1, 2012, the red snapper IFQ program became open to all U.S. citizens and permanent resident aliens. This means that any qualifying entity may apply for an IFQ account by completing an IFQ Online Account Application. With this account, a non-permitted participant may purchase shares and allocation of red snapper only, but may not harvest red snapper. **An active IFQ account and valid reef fish permit are still required to purchase grouper-tilefish IFQ shares or allocation, or to harvest *any* IFQ species.** The IFQ program is a commercial harvest limited access program; therefore, the allocation cannot be used toward recreational catch.

As you go through the online system, you will notice that transfers will be divided by program: red snapper or grouper-tilefish. This is because the participants who are eligible to receive shares and allocation differ.

Overview of Account Features

Account Features	Role		
	Shareholder	Dealer	Vessel Accounts
View Shares	X		
Transfer Shares	X		
Receive Shares	X		
View Share History	X		
View Allocation	X		X (for vessel only)
Transfer Allocation	X		
View Allocation History	X		
Allocation Ledger	X		
View Vessels	X		
Create a Vessel Account	X		
Report a Landing Notification	X		
Submit a Landing Location	X	X	X
View Approved Landing Locations	X	X	X
View Landing Notifications	X	X	X (for vessel only)
View Landing Transaction History	X	X	X (for vessel only)
Update Your Account	X	X	X
View Messages	X	X	X
View/Print Dealer Endorsement		X	
Complete a Landing Transaction		X	
Landing Transaction Correction		X	
View Cost Recovery Fees		X	
Pay Cost Recovery Fees		X	

The table above summarizes account features available to shareholders, dealers, and vessel account holders. The features you will be able to use and see when logging on to the IFQ system will be different depending on your role.

Setting Your Screen Resolution

Website: portal.sero.fisheries.noaa.gov

Some users have reported screen scrolling issues using the latest version of the IFQ Online System. The system was designed for screen resolutions of 1024 x 768 or higher. If you experience scrolling issues, try one or more of the following:

1. Verify your screen resolution is set to 1024 x 768 or higher.
 - a. You can check this by right clicking your desktop and selecting **Properties** then **Screen Resolution** (Windows XP).
2. Maximize your browser window.
3. Change your browser to Full Screen mode by clicking the F11 key (click F11 again to return to normal view).
4. Close any unused toolbars in your browser (typical toolbars include Yahoo! Search Bar and Google Search).
5. Hide the bookmarks/links bar – Hide the browser menu bar
6. Open the application in a different browser (typical browsers include Internet Explorer, Firefox, Safari, Chrome, and Opera).

If these steps fail to resolve the issue, please contact Catch Shares Customer Support.

SERO Catch Shares Public Homepage

Website: portal.sero.fisheries.noaa.gov

The screenshot shows the NOAA Fisheries SERO Catch Shares Programs homepage. At the top is a navigation bar with links: NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, and Privacy. Below this is the NOAA Fisheries logo and the title 'SERO Catch Shares Programs'. A status bar on the right indicates 'OPERATIONAL v4.0.3'. A secondary navigation bar contains links: Home (1), View Dealers, View Approved Landing Locations, Additional Information, Forgot PIN, and Log In (2). The main content area is titled 'Welcome to the Southeast Regional Office (SERO) Catch Share Programs - Public Home'. It contains a paragraph explaining the IFQ and HBC programs. Below this is a tabbed interface with 'Important Messages' (3), 'IFQ Landings' (4), 'HBC Landings', and 'About'. The 'Important Messages' tab is active, showing a list of messages with a red header 'Important Messages - Please Read Before Logging Into Your Account'. The messages include updates on the system version (4.0.3) and a change in the IFQ support email address. At the bottom, there is a customer support section with a toll-free number (5), an email address, and a warning about browser refresh/back buttons.

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Programs

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.3

1 Home View Dealers View Approved Landing Locations Additional Information Forgot PIN 2 Log In

Welcome to the Southeast Regional Office (SERO) Catch Share Programs - Public Home

This page is home to the Commercial Red Snapper and Grouper-Tilefish Individual Fishing Quota (IFQ) programs and the Headboat Collaborative pilot (HBC) program. These programs are intended to reduce the race to catch quotas by allocating individual fishermen (IFQ) or groups of fishermen (HBC) quota that can be harvested at the fishermen's discretion. The programs are intended to achieve both conservation and economic goals through more efficient and more sustainable harvesting and marketing practices.

3 Important Messages 4 IFQ Landings HBC Landings About

Important Messages - Please Read Before Logging Into Your Account

- ALL As of 1/29/2014, the current version of the Catch Shares Online System is 4.0.3. If you do not have this version, please close your web browser and reopen the application.
- IFQ As of 1/29/2014, the current version of the Catch Shares Online System is 4.0.3. If you do not have this version, please close your web browser and reopen the application.
- IFQ The IFQ support e-mail address will be changing to nmfs.ser.catchshare@noaa.gov. Please update our e-mail address in your contacts list and ensure that the new e-mail address is not considered spam by your e-mail provider. The old e-mail address will continue to

5

Customer Support Toll-Free 866-425-7627

Customer Support Email NMFS.SER.CatchShare@noaa.gov

OMB Control No. 0648-0551 Exp. Date 11/30/2014

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

Webpage features:

1. Menu bar allows you to view approved dealers, landing locations and obtain forgotten personal identification numbers (PIN) for logging into the system. The Additional Information tab provides links to important documents, such as Frequently Asked Questions, share/allocation calculator, video tutorials, etc.
2. Log In button
3. Important Messages to read before logging on.
4. If you select the tab for IFQ Landings, you will see the commercial quotas/allowances by share category, current reported landings, and annual quota remaining.
5. Catch share customer service phone number and e-mail address

Logging In

The screenshot shows the NOAA Fisheries website for the Southeast Regional Office (SERO) Catch Shares Programs. The page has a blue header with navigation links: NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, and Privacy. The main heading is "NOAA FISHERIES | SERO Catch Shares Programs". Below this is a "Welcome to the Southeast Regional Office (SERO) Catch Share Programs - Public Home" section. A "Login" button is in the top right corner. A "Login Form" pop-up is centered on the screen, with five numbered yellow circles indicating the login steps: 1 points to the User ID field, 2 points to the PIN field, 3 points to the Role dropdown menu, 4 points to the "Accept Terms of Use" checkbox, and 5 points to the "Login" button. The form includes fields for "User ID *", "PIN *", and "Role *". A scrollable text box contains the "Terms of Use" text. A "Cancel" button is at the bottom right of the form.

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Programs

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.3

Home | View Dealers | View Approved Landing Locations | Additional Information | Forgot PIN | Log In

Welcome to the Southeast Regional Office (SERO) Catch Share Programs - Public Home

This page is home to the Commercial Red Snapper and Grouper-Tilefish Individual Fishing Quota (IFQ) programs and the Headboat Collaborative pilot (HBC) program. These programs are intended to reduce the race to catch quotas by allocating individual fishermen (IFQ) or groups of fishermen (HBC) quota that can be harvested at the fishermen's discretion. The programs are intended to achieve both conservation and economic goals through more efficient and more profitable harvesting and marketing practices.

Important Messages | IFQ Landings | HBC Landings | About

Important Messages - Please Read Before Logging Into Your Account

- ALL As of 1/29/2014, the current version of the Catch Shares Online System is 4.0.3. If you do not have this version, please close your web browser and reopen the application.
- IFQ As of 1/29/2014, the current version of the Catch Shares Online System is 4.0.3. If you do not have this version, please close your web browser and reopen the application.
- IFQ The IFQ support e-mail address is ifq@noaa.gov. Please update our e-mail address in your contacts list and ensure that the new e-mail address is correct. Your old e-mail address will continue to be used.

Login Form

User ID *

PIN *

Role *

This U.S. Government system is to be used by authorized users only. Information from this system resides on computer systems funded by the Government. The data and documents on this system include Federal records

☐ Accept Terms of Use

WARNING: If you close your browser, your session will be lost.

Log In Cancel

After clicking on the **Log In** button in the upper right corner of the Gulf Reef Fish Catch Shares homepage a pop-up box will appear.

To log in to the IFQ system:

1. Enter your User ID (mailed to you in your IFQ packet). User IDs are usually 4 letters followed by 4 numbers and are NOT case sensitive.
2. Enter your PIN (mailed to you in a separate letter). PINs are case sensitive (upper and lower case must be exact).
3. Select your role: Shareholder, Dealer, or Vessel Account
4. Read the Terms of Use, then check the Accept Terms of Use box
5. Click the Login button to access your account. The Login button will only appear when you have completed steps 1-4. When you login for the first time, you will be required to change your PIN.

Personal Identification Numbers (PINs)

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers

NOAA FISHERIES SERVICE
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Individual Fishing Quota Online System
Gulf Reef Fish
OPERATIONAL v1.1.6.4

Home View Dealers View Approved Landing Locations Forgot PIN Log In

Welcome to the Individual Fishing Quota Program for Gulf Reef Fish - Public Home

Important Messages - Please Read Before Logging Into Your IFQ Account

- Quota changes for 2011 fishing year - The quota for red grouper will be 4.32 million pounds gutted weight and the quota for gag grouper will be 100,000 pounds gutted weight in 2011. The Gulf Council has proposed an interim rule to increase the gag commercial quota to 430,000 pounds gutted weight and a proposed rule to increase the red snapper commercial quota to 3,297,297 pound gutted weight, on or before June 1, 2011.

Initial Commercial Quotas/Catch Allowances for 2011 in gutted pounds

Share Category	Share Cap %	Quota/Catch Allowance	2011 Landings to Date	% Quota Landed	Quota Remaining
DEEP WATER GROUPE	14.704377	1,070,000	4,654	0.4	1,015,346
GAG GROUPE	2			1.7	422,593
OTHER SHALLOW WATER GROUPE	7			0.4	408,339
RED GROUPE	4			1.3	4,260,349
RED SNAPPER	6			1.1	3,263,814
TILEFISH	12			0.1	439,387

You must change your PIN on your first login.

UserID

PIN *

Retype PIN *

* PIN must be at least 12 characters long.
PIN must contain no spaces.
PIN must contain 3 of these:

- lowercase letter
- uppercase letter
- number
- special character
. ! @ # \$ % ^ & * () ? .

Continue Additional Documents Cancel

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

You must change your PIN after logging in for the first time. PIN changes are required security measures for your protection; think of your IFQ account like a bank account. **You will be required to change your PIN when logging in after every 180 days have passed.**

New PINs must be at least 12 characters long and contain at least 3 of the 4 conditions:

- Uppercase letters
- Lowercase letters
- Numbers
- The following special characters ! @ \$ % ^ & * () ? .

Examples:

- IFQpassword1234
- LoveRed\$rapper
- RatherBeF!\$H!NG

Shareholder Homepage

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.3.3

Home Vessels Allocation Shares Landings Landing Locations Notifications Messages My Account Log Out

Today is Tuesday, February 4, 2014

Shareholder Home Welcome

[View Names Associated with this Account](#)

Important Messages

IFQ The IFQ support e-mail address will be changing to nmfs.ser.catchshare@noaa.gov. Please update our e-mail address in your contacts list and ensure that the new e-mail address is not considered spam by your e-mail provider. The old e-mail address will continue to remain active. Any e-mails sent to the old address will be forwarded to the new e-mail address for the next few months.

Share and Allocation Summary for 2014 in gutted pounds [Print PDF](#)

Share Category	Current Share %	Annual Allocation	Allocation Adjusted	Allocation Bought	Allocation Sold	Landings	Current Allocation*
DWG	0	0	0	0	0	0	0
GAG	0	0	0	0	0	0	0
GAG MULTI	0	0	0	0	0	0	0
OTHER SWG	0	0	0	0	0	0	0
RED GR	0	0	0	0	0	0	0
RED GR MULTI	0	0	0	0	0	0	0
RED SNAPPER	0	0	0	0	0	0	0
TILE	0	0	0	0	0	0	0

* Allocation listed includes allocation held in Shareholder and Vessel accounts.

Customer Support Toll-Free 866-425-7627
Customer Support Email NMFS.SER.CatchShare@noaa.gov [Additional Information](#)

WARNING: Using the browser's refresh or back button will log you out of the application. All unsaved transactions will be lost.

Webpage Features:

1. The menu bar allows you to access functions within your account.
2. The table on the center of the screen will summarize your IFQ shares and annual allocation by share category. The table will also include allocation bought and sold during the year, total annual landings, and allocation remaining to be used.

*Note: that your red grouper allocation can be calculated by adding the Red Grouper allocation and Red Grouper Multiuse allocation. Your gag grouper allocation can be calculated by adding your Gag Grouper allocation with your Gag Grouper Multiuse allocation.

Create your Vessel Account

On the menu bar select **Vessels** then **Create Vessel Account**.

To create your vessel account:

1. Click on the vessel listed in the table at the top and make sure it is highlighted in blue.
2. When a vessel is selected, the UserID and PIN will be automatically generated by the online system.
3. Select two secret questions and answer them.
4. Select **Submit**.

You will be able to change the vessel account PIN following the steps on the **Update Account** page.

View Vessels

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.4.2

Home | Vessels | Allocation | Shares | Landings | Landing Locations | Notifications | Messages | My Account | Log Out

View Vessels

Create Vessel Account

View Vessels

Vessels With Valid Permits

Vessel Name	Vessel Number	Vessel Account	Permit Number

Vessel Allocation

Vessel Name	Vessel Number	Account	Share Category	Quantity	Units

On the menu bar select **Vessels** then select **View Vessels**

1. Table 1 provides a summary of vessels with valid reef fish permits. The table includes pertinent information about the vessel, including vessel number, vessel name, vessel account User ID, and reef fish permit number. Your PIN for each of your vessel accounts can be found on the **Update Account** page.
2. The Vessel Allocation table summarizes allocation (pounds) by share category for each of your vessel accounts. You can transfer allocation from your main shareholder account to your vessel account(s) by going to **Allocation** then selecting **Transfer Allocation**.

Update Your Account/Locate Your Vessel PIN

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.4.2

Home Vessels Allocation Shares Landings Landing Locations Notifications Messages My Account Log Out

Update Account

Select an account from the list below to view or update the account information.

UserID	Type	User Name

UserID

Reveal password

2

Account Holder Name(s)

3 Email Address

Email Flag ☐ Check in order to receive email copies of IFQ messages.

First Secret Question Please select a First Secret Question

4 First Secret Answer

Second Secret Question Please select a Second Secret Question

Second Secret Answer

Submit Cancel **5**

* PIN must be at least 12 characters long.
PIN must contain no spaces.
PIN must contain 3 of these:
• lowercase letter
• uppercase letter
• number
• special character
. ! @ # \$ % ^ & * + =

On the menu bar select **My Account** then select **Update Account**

To update your account or find a UserID and personal identification number (PIN):

1. Click on the account you would like to update or view, it will be highlighted in blue when selected.
2. Once you have selected a UserID, click the icon of the lock to view your PIN for that account. To update your PIN, delete the old PIN and type a new PIN, then retype the PIN to confirm the change in the space below. The PIN must meet the PIN criteria shown on the page. **Your vessel account PIN will be used for completing landing transactions with a dealer.**
3. Enter your e-mail address and check the email flag box to receive IFQ-related messages, such as transaction confirmations and dealer CRF payment reminders.
4. Select two secret questions and provide answers to each of these questions. These secret questions allow you to retrieve your PIN using the Forgot PIN feature on the Gulf Reef Fish IFQ homepage. If you call with specific questions about your account, Customer Support may also ask you these questions to confirm your identity.
5. Press Submit to update your account.

Account Status

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.4.2

Home | Vessels | Allocation | Shares | Landings | Landing Locations | Notifications | Messages | My Account | Log Out

Account Status

Update Account
Account Status

1

Name DBA
Mailing Address Physical Address
Mailing City/State/Zip Physical City/State/Zip
Account Validity Date Citizenship Status/Date

If the address information is incorrect, please contact IFQ Customer Support at 1-866-425-7267 or Permits Office at 1-877-376-4877.

Reef Fish Permits	Vessel	Status	Effective Date	Expiration Date	Termination Date
2					

IFQ Online Application ID	Comments	Date Received	Application Status	Status Date
3				

On the menu bar select **My Account** then select **Account Status**

This page displays important information that is related to the account.

1. The top portion of the page displays the account holder names, mailing address, account validity date (the date that a new IFQ Online Account Application is due), and the citizenship status (you must be a U.S. citizen or permanent resident alien to participate in the IFQ program).
2. This table displays information relevant to reef fish permits associated with the account. It can be used as a reminder for renewing your permit.
3. The last table displays information related to the Online Account Application that you returned.

If you have a corporation or business account, there will be a table at the bottom of the page, which displays the shareholders of the company and shareholdings.

Viewing Shares

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.4.2

Home Vessels Allocation **Shares** Landings Landing Locations Notifications Messages My Account Log Out

View Shares

View Share Ledger

View Share Ledger with Reason

Transfer Shares (Red Snapper)

Transfer Shares (Grouper-Tilefish)

Receive Transferred Shares

Share Category	Appeal %	Setaside %	Transfers In %	Transfers Out %
DWG	0.000000	0.000000	0.000000	0.000000
RED GR	0.000000	0.000000	0.000000	0.000000
GAG	0	0.000000	0.000000	0.000000
OTHER SWG	0	0.000000	0.000000	0.000000
TILE	0	0.000000	0.000000	0.000000
RED SNAPPER	0	0.000000	0.000000	0.000000

Print PDF

For Grouper and Tilefish share categories, initial, appeal and setaside distributions occurred in 2010.
For Red Snapper share category, initial, appeal and setaside distributions occurred in 2007.

On the menu bar select **Shares** then select **View Shares**

This page displays the percent shares (i.e., percent of the annual quota) you hold for each share category.

You can also view your share history by selecting **Shares** on the menu bar then selecting **View Share Ledger** or **View Share Ledger with Reason**.

Share Ledger

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

OPERATIONAL v4.0.4.3

Home Vessels Allocation **Shares** Landings Landing Locations Notifications Messages My Account Log Out

View Shares
View Share Ledger
View Share Ledger with Reason
Transfer Shares (Red Snapper)
Transfer Shares (Grouper-Tilefish)
Receive Transferred Shares

IFQ RS Acc

Print PDF

Date	Activity	Conf. Number	IFQ RS Acc	Type	DWG%	RG%	GG%	SWG%	TF%	RS%
1/1/10	Initial	SS010110001	IFQGT1 SYSTEM, I	chg	0	0	0	0	0	0
				bal	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
1/1/10	Initial	SS010110001	IFQGT1 SYSTEM, I	chg	0	0	0	0	0	0
				bal	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
1/1/10	Initial	SS010110001	IFQGT1 SYSTEM, I	chg	0	0	0	0	0	0
				bal	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
8/3/10	Setaside	SS080310001	IFQGT1 SYSTEM, I	chg	0	0	0	0	0	0
				bal	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
8/3/10	Setaside	SS080310001	IFQGT1 SYSTEM, I	chg	0	0	0	0	0	0
				bal	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
8/3/10	Setaside	SS080310001	IFQGT1 SYSTEM, I	chg	0	0	0	0	0	0
				bal	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000
				curr	0.000000	0.000000	0.000000	0.000000	0.000000	0.000000

On the menu bar select **Shares** then select **View Share Ledger**

This page displays all share transfers into and out of your account by share category. At the bottom of the table you can view your current shares by share category.

Select the **Print PDF** button to print a copy of your entire share history.

The function **View Share Ledger with Reason** shows the share transfer history and also includes the total price recorded and equivalent pounds for each transfer.

Share Cap, Share Cap Exposure, and Allocation Cap

Corporate Shareholder Information

All corporations are required to report their corporate shareholdings. When renewing a Reef Fish Permit or applying for an IFQ Online Account, NOAA Fisheries Service requires corporations to provide their corporate shareholder information to ensure no person, including a corporation or entity, individually or collectively, holds IFQ shares in excess of the IFQ Share Cap. Corporations should provide updated information to NOAA Fisheries Service within 30 days of when changes occur.

Share Cap

The Magnuson-Stevens Act prohibits IFQ shareholders from acquiring an excessive share of the total allowable catch of an IFQ fishery. The Gulf Council defined the IFQ Share Caps for the commercial grouper-tilefish and red snapper* as the maximum IFQ shares per share category initially issued to a person, corporation, or other entity as of August 3, 2010, which is the date appeals were resolved and the set-aside shares were distributed accordingly. The intent of the IFQ Share Cap is to prevent Gulf of Mexico commercial reef fish permit holders from purchasing an excessive amount of IFQ shares and monopolizing the fishery.

Allocation Cap

The total allocation cap is the sum of the maximum allocations associated with all five grouper-tilefish IFQ share caps. The allocation cap is calculated annually based on the applicable quotas or catch allowance associated with each share category. There is no allocation cap for red snapper.

The share cap percentages and allocation cap are below:

Share Category	Share Cap Percent (%)	Allocation Cap
Deepwater Grouper	14.704321	535,803 lbs (as of January 1, 2014)
Gag Grouper	2.349938	
Red Grouper	4.331882	
Shallow Water Grouper	7.266147	
Tilefish	12.212356	
Red Snapper*	6.0203	N/A

*The Gulf Council defined the IFQ Share Cap for the commercial red snapper sector as the maximum IFQ share initially issued to a person, corporation, or other entity as of June 4, 2007, which is the date appeals were resolved and shares were adjusted accordingly.

Transfer Shares

[Home](#) [Vessels](#) [Allocation](#) [Shares](#) [Landings](#) [Landings Locations](#) [Landings Notifications](#) [Messages](#) [My Account](#) [Log Out](#)

Transfer Shares (Grouper-Tilefish)

This form is used when transferring shares in the following share categories: Deep Water Grouper, Gag Grouper, Red Grouper, Other Shallow Water Grouper and Tilefish. This form cannot be used to transfer Red Snapper shares. Please use the Transfer Shares (Red Snapper) form for this purpose.

Step 1 - Select ONE Transferee

1 The following 560 Shareholders are eligible to receive transferred shares. Search or scroll the list, and select one transferee.

In the Search box below, type the first few characters of the UserID or Shareholder Name to filter the list

UserID	Shareholder Name
AMAR9251	AAC MARINE GROUP INC
ABAL6488	ABAL SEAFOOD CORPORATION
GABR6079	ABRAMS, TERENCE GREGORY
GABR6037	ABRAMS, TERENCE GREGORY

Step 2 - Review your Eligible Share % by Share Category

Based on your shares, you can transfer the following shares by share category:

Share Category	Current Share %	Pending Sold %	Pending Bought %	Eligible Share %
DEEP WATER GROUPE	0	0	0	0
GAG GROUPE	0	0	0	0
OTHER SHALLOW WATER GROUPE	0	0	0	0
RED GROUPE	0	0	0	0
TILEFISH	0	0	0	0

Step 3 - Select a Share Category, enter the share % you wish to transfer and enter the total price price of the transfer

3

Category

Share % Equivalent Gutted Pounds

Total Price \$ Equivalent Price/Gutted Pound \$

This should be the total price of the transfer, not the price/gutted pound

Step 4 - Select reason for transfer

4 Reason

Step 5 - Identify any active sanctions

5 Is there a pending sanction on the shareholder or the vessel?

☒ No

☐ Yes If "yes", you must explain.

Step 6 - Open the confirmation screen

6 Click the Confirm button or click the Reset button to clear all selections

Transfer Shares (continued)

On the menu bar select Shares then select Transfer Shares: Red Snapper or Grouper-Tilefish.

1. Select a shareholder who is eligible to receive transferred shares.
2. Review your eligible shares. You cannot transfer a greater amount of shares than the amount listed in the eligible share % column.
3. Enter the percent of shares being transferred and the total price for the transfer. Please provide accurate price information to allow for review of IFQ program performance.

4a

Step 4 - Select reason for transfer

Reason

Bartered Trade for Shares

Sale to Another Shareholder

Transfer to Related Account

Bartered Trade for Shares

Bartered Trade for Allocation

Gift

Package Deal (e.g., purchased vessel with shares)

No Comment

Step 4a - Provide amount you received from bartered trade

☐ Deep Water Grouper

☐ Gag Grouper

☐ Other Shallow Water Grouper

☐ Red Grouper

☐ Red Snapper

☐ Tilefish

Select [All](#) | [None](#)

4. Select the reason for the transfer. The reasons listed in the drop down help managers analyze price reporting data when evaluating IFQ program performance. If you select either of the **Bartered Trade** options, Step 4a will appear which asks that you provide the share categories which you bartered.
5. An IFQ shareholder subject to a sanction is prohibited from initiating a share transfer. An IFQ shareholder who is subject to a *pending* sanction must disclose in writing to the prospective transferee the existence of any pending sanction at the time of the transfer. Select “Yes” if there is a pending sanction. If you select “Yes” a box will appear and you must explain the pending sanction.
6. Confirm the request for share transfer. **Remember that a share transfer is not complete when the transferor submits the share transfer.** The transferee must log into their shareholder account, select the “Receive Transferred Shares” tab, and then accept the share transfer.

Receive Transferred Shares

The screenshot displays the NOAA Fisheries SERO Catch Shares Program interface. The top navigation bar includes links for NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, and Privacy. The main header features the NOAA Fisheries logo and the text 'SERO Catch Shares Program'. A secondary navigation bar includes Home, Vessels, Allocation, Shares, Landings, Landing Locations, Notifications, Messages, My Account, and Log Out. A dropdown menu is open under the 'Shares' tab, showing options: View Shares, View Share Ledger, View Share Ledger with Reason, Transfer Shares (Red Snapper), Transfer Shares (Grouper-Tilefish), and Receive Transferred Shares. A red box highlights a warning: 'The Gulf of Mexico Fishery Management Service are responsible for setting quotas for federally managed species. Although quota changes in a share category would result in a proportional change in the amount of IFQ shares you possess, any reduction or increases in a quota would result in a proportional change in the amount of IFQ shares you possess, any reduction or increases in a quota (pounds) associated with IFQ shares in the affected share category.' The interface is divided into four steps: Step 1 - Select ONE transfer, Step 2 - Review the details of the selected transfer, Step 3 - Decision the selected transfer, and Step 4 - Confirm your decision. Step 1 shows a table with columns: Date Initiated, From, To, Share Category, and Share %. Step 2 shows input fields for Date Initiated, From, To, Share Category, Share %, and Total Price Paid *. Step 3 shows a status dropdown menu. Step 4 shows Confirm and Reset buttons.

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Home Vessels Allocation **Shares** Landings Landing Locations Notifications Messages My Account Log Out

Transferred Shares

The Gulf of Mexico Fishery Management Service are responsible for setting quotas for federally managed species. Although quota changes in a share category would result in a proportional change in the amount of IFQ shares you possess, any reduction or increases in a quota would result in a proportional change in the amount of IFQ shares you possess, any reduction or increases in a quota (pounds) associated with IFQ shares in the affected share category.

Step 1 - Select ONE transfer

The list below displays all of your pending share transfers. Select the transfer you would like to review.

Date Initiated	From	To	Share Category	Share %

Step 2 - Review the details of the selected transfer

Review the information below for the transfer you selected in Step 1.

Date Initiated

From

To

Share Category

Share %

Total Price Paid *

* Required

Step 3 - Decision the selected transfer

Select a status of Accepted or Rejected from the list below.

Status

Step 4 - Confirm your decision

Click the Confirm button to open the confirmation page, or click the Reset button to reset the information above.

On the menu bar select **Shares** then select **Receive Transferred Shares**.

Receiving Shares:

1. The table provides a summary of pending transfers from another IFQ shareholder to you. Included in the table are the percentage of shares transferred by share category and the transfer status. Select a transfer from the list.
2. Review each share transfer to ensure the percentage, price, and other information are correct. Enter the total price paid for the share transfer.
3. If the information is correct, click on the down arrow and press 'Accepted'. If you want to reject the transfer, click the down arrow and select 'Rejected.'
4. Select the 'Confirm' button to confirm your acceptance of the transferred shares from another shareholder. You will then see a pop-up screen asking you to confirm the transaction for final submission.

View Allocation

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

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Shareholder Allocation

Share Category	Allocation	Units
DWG	0	POUNDS
GG	0	POUNDS
GGM	0	POUNDS
SWG	0	POUNDS
RG	0	POUNDS
RGM	0	POUNDS
RS	0	POUNDS
TF	0	POUNDS

View Allocation


Vessel Name	Vessel Number	Share Category	Quantity	Units

Print PDF

On the menu bar select **Allocation** then select **View Allocation**.

Webpage features:

1. The table on the left summarizes your annual allocation (in pounds gutted weight) by share category held in the shareholder account. This table will include only allocation that has not been landed during the year or that has not been transferred to a vessel account or another shareholder.
2. The table on the right summarizes allocation in pounds gutted weight on your vessel(s). Allocation may be transferred to your vessel account(s) from your main shareholder allocation account or from other shareholder accounts. The allocation in a vessel account must be sufficient to cover the amount being landed on a trip.



NOAA

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

U.S. DEPARTMENT OF COMMERCE

NOAA FISHERIES

SERO Catch Shares Program

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Transfer Allocation (Red Snapper)

Step 1: Select the type of allocation transfer...

1

From my shareholder account to my vessel account

From my shareholder account to my vessel account

From my vessel account to my shareholder account

From my shareholder account to another shareholder's account

From my shareholder account to another shareholder's vessel account

When selected, the account will be highlighted in blue...
 Shareholder Name to filter the list

To Account	Vessel	RED SNAPPER

Step 3: Enter allocation transferred for each share category by clicking in the Transfer Pounds column, changing the value and clicking the Enter key...

From My Shareholder Account	Share Category	Current Allocation	Reserved Allocation	Eligible Allocation	Transfer Pounds (gutted weight)
	RED SNAPPER	0	0	0	0

Step 4: Click the Submit button to complete the transfer or click the Reset button to clear all selections...

4

Submit

Reset

Transfer Allocation to a vessel:

- Note: Vessels landing Gulf groupers, tilefish, or red snapper must have sufficient allocation in their IFQ vessel account at least equal to the pounds of IFQ species being landed at the time of the 3-12 hour advanced notification of landing.

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Transfer Allocation (Red Snapper)

Step 1: Select the type of allocation transfer...

From my shareholder account to another shareholder's account

From my shareholder account to my vessel account

From my vessel account to my shareholder account

From my shareholder account to another shareholder's account

From my shareholder account to another shareholder's vessel account

To Shareholder's Account

Name

Step 2: Enter allocation transferred and price paid per pound for each share category by clicking in the Transfer Pounds and Transfer Price per Pound columns...

Share Category	Current Allocation	Reserved Allocation	Eligible Allocation	Transfer Pounds (gutted weight)	Transfer Price per Pound
RED SNAPPER	0	0	0	0	0

Step 3a: Select reason for allocation transfer...

Select reason for transfer

Step 4: Click the Submit button to complete the transfer or click the Reset button to clear all selections...

Submit Reset

1. On the drop down menu, select “From my shareholder account to another shareholder’s account” or “From my shareholder account to another shareholder’s vessel account”.
2. Click on the account you are transferring allocation to using the table on the middle of the screen and highlight it in blue.
3. The table at the bottom shows the allocation currently held by your **shareholder account**. In the column for “Transfer Pounds (gutted weight)” type in the number of pounds of allocation transferred for each share category. Also enter the price paid per pound for the allocation transfer. If you only enter pounds in one row, press tab or click outside of that cell to move on. In Step 3a, select the reason for the transfer, this information is used to evaluate the IFQ program.

Step 3a: Select reason for allocation transfer...

3a

Bartered Trade for Allocation
Sale to Another Shareholder
Transfer to Related Account
Bartered Trade for Shares
Bartered Trade for Allocation
Gift
Package Deal (e.g., purchased vessel with shares)
No Comment

or

Step 3b - Select all the share categories that were included in the bartered trade

☐ Deep Water Grouper
☐ Gag Grouper
☐ Other Shallow Water Grouper
☐ Red Grouper
☐ Red Snapper
☐ Tilefish

Select [All](#) | [None](#)

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Transferring Allocation From Vessel Account

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Transfer Allocation (Red Snapper)

Step 1: Select the type of allocation transfer...

From my vessel account to my shareholder account
From my shareholder account to my vessel account
From my vessel account to my shareholder account
From my shareholder account to another shareholder's account
From my shareholder account to another shareholder's vessel account

Step 2:

Vessel Account	Vessel	RED SNAPPER

Step 3: Enter allocation transferred and price paid per pound for each share category by clicking in the Transfer Pounds and Transfer Price per Pound columns...

Share Category	Current Allocation	Reserved Allocation	Eligible Allocation	Transfer Pounds (gutted weight)
RED SNAPPER	0	0	0	0

Step 4: Click the Submit button to complete the transfer or click the Reset button to clear all selections...

Submit Reset

On the menu bar select **Allocation** then select **Transfer Allocation: Red Snapper or Grouper-Tilefish**.

Transfer Allocation:

1. On the drop down menu, select "From my vessel account to my shareholder account".
2. Click on the vessel account you are transferring allocation from using the table on the middle of the screen and highlight it in blue.
3. The table at the bottom shows the allocation currently held by your **vessel account**. In the column for "Transfer Pounds (gutted weight)" type in the number of pounds of allocation for each share category you wish to transfer back to your shareholder account. If you only enter pounds in one row, press tab or click outside of that cell to move on.
4. To complete the allocation transfer press Submit in the lower left corner of the screen. You will receive a pop-up asking you to confirm the transfer.

Note: Allocation transferred from a vessel account is always transferred back into the shareholder account associated with that vessel. Allocation in a vessel account cannot be transferred directly to another shareholder or another vessel account.

[illegible]

This page shows all transactions and landing notifications in chronological order for your shareholder and vessel accounts by share category. To view allocation transactions:

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Viewing Approved Landing Locations

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

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Home Vessels Allocation Shares Landings **Landing Locations** Notifications Messages My Account Log Out

View Approved Landing Locations
Submit Landing Location

Either scroll through the list of 377 approved landing locations or click on the Submit Landing Location button to add a new location to the list.

System **ALL** Search

System	Name	Street	City	State	Zip	County	Latitude	Longitude	VMS
IFQ	CONN BROWN CITY DOCK				0		27° 54.510' N	97° 08.078' W	379
IFQ	GOODLAND BOAT RAMP				0		25° 55.150' N	081° 39.059' W	370
IFQ	NAISMITH SEAFOOD				0		27° 54.478' N	97° 07.991' W	380
IFQ	BRYANT PRODUCTS	13725 TRAM AVE	BAYOU LA BATRE	AL	36509	MOBILE	30.405674	-88.252541	149
IFQ	AQUILA SEAFOOD INC	17309 RIVER RD	BON SECOUR	AL	36511	BALDWIN	30.301913	-87.7372064	138
IFQ	BILLY'S SEAFOOD	16780 RIVER ROAD	BON SECOUR	AL	36511	BALDWIN			143
IFQ	SAFE HARBOUR SEAFOOD	5822 HERITAGE CIRCLE	BON SECOUR	AL	36511	BALDWIN	30 18.44	87 43.49	69
IFQ	BILLY GOAT HOLE PUBLIC RAMP	114 BIENVILLE BLVD	DAUPHIN ISLAND	AL	36528	MOBILE	30.25140000	-88.08242401	9
IFQ	DAUPHIN ISLAND MARINA	650 LEMOYNE DRIVE	DAUPHIN ISLAND	AL	36528	MOBILE	30.264586	-88.115221	160
HBC	DAUPHIN ISLAND MARINA SLIP C4	650 LEMOYNE DR	DAUPHIN ISLAND	AL	36528	MOBILE			811
IFQ	FT. GAINES PUBLIC RAMP	51 BIENVILLE BLVD	DAUPHIN ISLAND	AL	36528	MOBILE			28
IFQ	GAINES LANDING	314 CAVALIER CIRCLE	DAUPHIN ISLAND	AL	36528	MOBILE			253
IFQ	INDIAN BAY	908 DESOTO AVE	DAUPHIN ISLAND	AL	36528	MOBILE			339
IFQ	JOHN ZUKLEY DOCK	528 BUCHANAN DR	DAUPHIN ISLAND	AL	36528	MOBILE			294
IFQ	M L SEAFOOD	1014 DESOTO AVE	DAUPHIN ISLAND	AL	36528	MOBILE	30 15.26	88 06.49	55

Print to Local Printer Print All (PDF) Reset

On the IFQ homepage select **View Approved Landing Locations**. You can also view this page by selecting **Landings Locations**, then **View Approved Landing Locations** while in your shareholder or dealer account.

Webpage features:

This screen allows you to view a list of pre-approved landing locations. Only pre-approved locations can be used for landing IFQ species. To submit a landing location that is not on this list for review, go to the **Submit Landing Location** page. The landing location table can be sorted by clicking on the column heading. You can also rearrange columns by clicking the column heading and dragging it right or left in the table. To search the landing location list, enter what you are searching for in the **Search** box.

Submitting a Landing Location

The screenshot shows the NOAA Fisheries SERO Catch Shares Program web interface. At the top is a navigation bar with links: NOAA Home, Weather, Oceans, Fisheries, Charting, Satellites, Climate, Research, Coasts, Careers, Privacy. Below this is the NOAA Fisheries logo and the text "NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION". To the right is the "SERO Catch Shares Program" title and a version number "OPERATIONAL v4.0.4.2". A secondary navigation bar includes: Home, Vessels, Allocation, Shares, Landings, Landing Locations (highlighted), Notifications, Messages, My Account, and Log Out. A dropdown menu for "Landing Locations" is open, showing "View Approved Landing Locations" and "Submit Landing Location" (highlighted). The main content area contains instructions: "To submit a new landing location for review, complete the fields below and click the Confirm button to open a confirmation window." It is divided into four steps: Step 1: "Enter a unique landing location name" with a text field for "Landing Location Name *". Step 2: "Enter a contact name, email address and phone number" with text fields for "Contact Name", "Email Address", and "Phone Number". Step 3: "Enter a complete address OR a set of coordinates". It has two columns: "Address" with fields for "Street Address", "City", "County", "State" (dropdown), and "Zip Code" (with a note "5 or 9 digits only"); and "Coordinates" with fields for "DDD", "DD.MMM", and "Direction" for both "Latitude" and "Longitude". Step 4: "Click the Confirm button below to open a confirmation window" with a "Reset" button. A legend indicates "* Required".

On the menu bar select **Landings Locations** then select **Submit Landing Location**.

This webpage allows you to submit an IFQ landing location. You will need to provide a location name, contact information, a complete landing location address, and/or a set of GPS coordinates for the location. When submitting a landing location, it is recommended that you first review the list of pre-approved landing locations on the **View Approved Landing Locations** page to ensure your landing location has not already been approved. Submitted landing locations will be reviewed for compliance with regulations. If approved, your submitted landing location will be added to the list of approved landing locations.

Reporting a Notification

Home
Vessels
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My Account
Log Out

Report Landing Notification
Report Notification
View Notifications

To complete your landing notification, answer the questions below and click the **Record Notification** button to receive your confirmation number:

Date/Time Reported: 3/7/14 9:24 AM Eastern

- What is your Vessel ID?**
Search or scroll the list below and select one of the 1 vessels. The list can also be sorted by clicking on any of the column headings. Once complete, go to step 2.

Search for Vessel

Vessel Number	Vessel Name	Shareholder	Shareholder DBA
- What is your landing location name?**
Search or scroll the list below and select one landing location. The list can also be sorted by clicking on any of the column headings. Once complete, go to step 3.

Search for Landing Location

Name	Address	City	State	Zip	Latitude	Longitude
CONN BROWN CITY DOCK				0	27° 54.510' N	97° 08.078' W
GOODLAND BOAT RAMP				0	25° 55.150' N	081° 39.059' W
NAISMITH SEAFOOD				0	27° 54.478' N	97° 07.991' W
BRYANT PRODUCTS	13725 TRAM AVE	BAYOU LA BATR	AL	36509	30.405674	-88.252541
- What is your dealer's business name?**
Search or scroll the list below and select one dealer. The list can also be sorted by clicking on any of the column headings. Once complete, go to step 4.

Search for Dealer

Dealer	DBA	Address	City	State
RAWLINGS, JOHN (JHRA4778)		FM 2031	MATAGORDA	TX
SPICER, MARSHALL (MARS4568)		208 JOHNNY BENOIT RD	HACKBERRY	LA
WALKER, JOHN (JWWA9697)		4112 FOX MEADOW LN	PASADENA	TX
POPPELL, LEWIS (LSPO1075)		14190 ROBERT RD	BOKEELIA	FL
- What time will you be at the dock?**
What date and time will you land? Is this Eastern or Central time? Go to step 5.

Date/Time of Landing 03/07/2014 Hour Minute AM/PM Time Zone
- What amount of fish do you expect to land by share category?**
Select the share category from table below. Click in the Estimated Gutted Weight column in each share category and enter the gutted weight you expect to land. Once complete, go to next step.

Share Category	Estimated Gutted Weight (pounds)
DEEP WATER GROUPER	0
RED GROUPER	0
GAG GROUPER	0
OTHER SHALLOW WATER GROUPER	0
TILEFISH	0
RED SNAPPER	0
- Proceed to the confirmation window**
Click the Confirm button to open the confirmation window. You will be required to submit the landing notification from the confirmation window.
CAUTION: THE NOTIFICATION IS NOT RECORDED UNTIL YOU SUBMIT ON THE CONFIRM WINDOW!

Confirm
Reset

On the menu bar select **Notifications** then select **Report Notification**

To report a notification you will need to answer the following questions:

1. What is your vessel ID? Select from the list of vessels in Table 1a.
2. What is your landing location name? Select from the list of landing locations in Table 2a.
3. What is your dealer's business name? Select from the list of dealers in Table 3a.
4. What day and time you will be landing?
5. What are the estimated pounds of fish you will be landing by share category? Click on Table 5a and enter pounds in gutted weight for each share category.
6. Press **Confirm**. You will receive a pop up screen to then submit your notification.

View Notifications

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

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Home Vessels Allocation Shares Landings Landing Locations **Notifications** Messages My Account Log Out

Search: 2014 ▼

Expected	Vessel	Landing Location	Notification Conf	Landing Conf.	DWG	RED	GAG	OSWG	TILE	RS	HGG	HRS

Detail of Selected Notification

Conf. Number:	Vessel Account:	DWG Reported:
Reported By:	Vessel:	RED Reported:
Date Expected:	Dealer Account:	GAG Reported:
Date Created:	Dealer:	OSWG Reported:
Date Reported:	Dealer DBA:	TILE Reported:
Date Received*:	Shareholder Account:	RS Reported:
Vessel ID*:	Shareholder:	HGG Reported:
Confirm*:	Landing Location:	HRS Reported:
Email*:	Address:	Zone:
* VMS only	City, State:	

On the menu bar select **Notifications** then select **View Notifications**

Every notification that you have made will be displayed on the **View Notifications** page. You can use this page to match up your landings transaction history (next page) with your notifications.

1. You can search your notifications by vessel, confirmation number, date, or landing location.
2. Select a notification from the table by clicking it to highlight the row in blue. Details from the landing transaction that you select will be displayed in the space below.

You can also view your landings from previous years by selecting the year filter at the top.

Landing Transaction History

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NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

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Home Vessels Allocation Shares **Landings** Landing Locations Notifications Messages My Account Log Out

Search: Search Landings 2014 View Landings View Landings Ledger Print Selected

Date	Vessel Account	Vessel	Dealer	Dealer	Landing Conf.	Notification Conf

Detail of Selected Landing

Landing Date: Dealer: Vessel:

Conf. Number: DBA: Shareholder:

Trip Ticket Facility:

Total Price: Address:

Total CRF: City, State:

Species	Share Category	Quantity	Units	Type	Price/Unit	Total Price	CRF

On the menu bar select **Landings** then select **View Landings**

This page shows your landing transactions in chronological order.

To view details of a landing transaction:

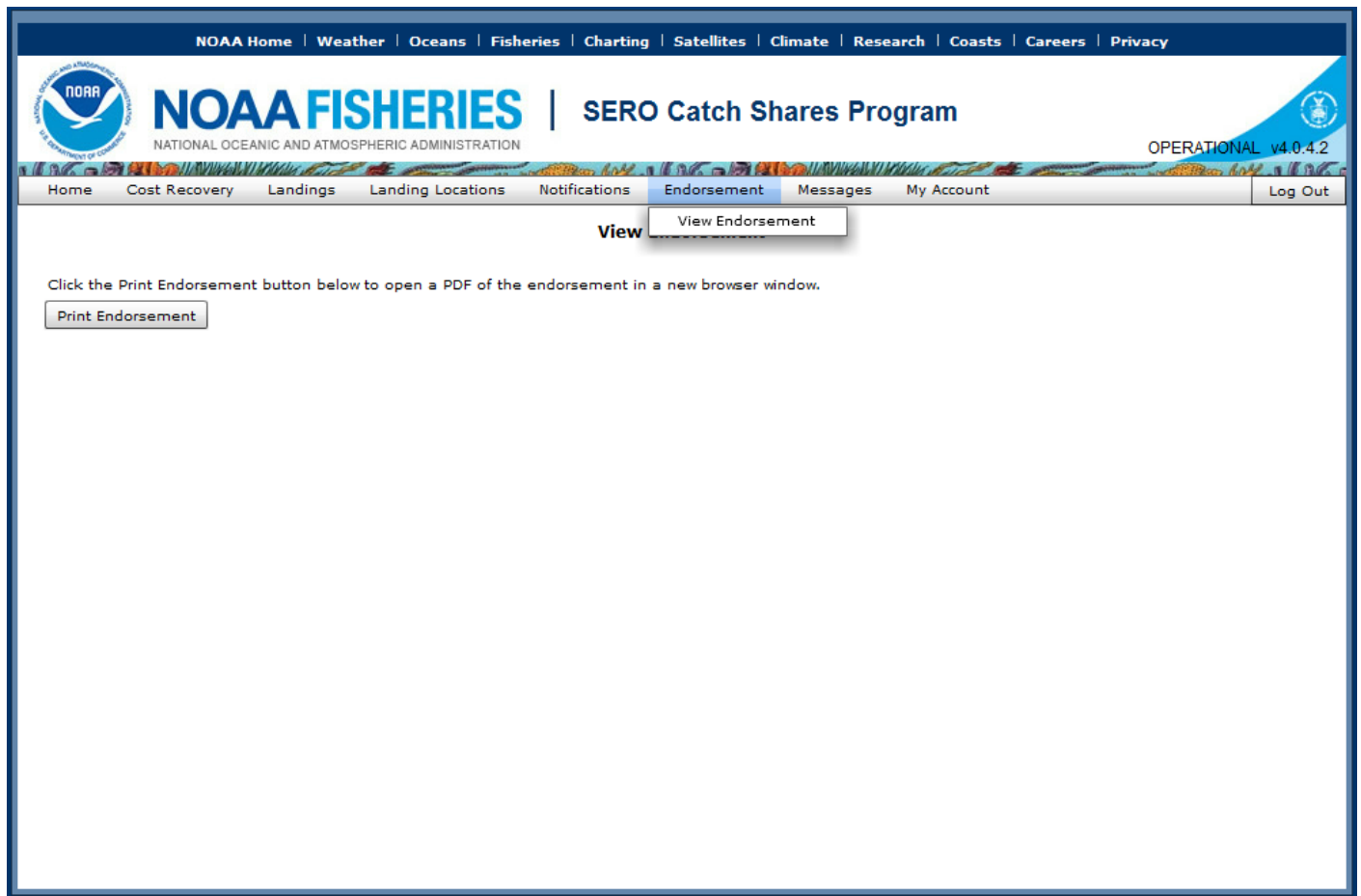
1. You can search landing transaction by any component of the transaction (i.e. landing transaction code).
2. Select the landing transaction; you can sort by any of the headings.
3. Details of the selected transaction will populate below.
4. Select **Print Selected** to open the landing transaction with all details in a print-friendly PDF version.

You can match this page with your notifications (previous page).

[illegible]

1. Select the quarter of the fishing year of interest. The table will populate all of your

View/Print Dealer Endorsement



Log in to the IFQ system as a dealer. On the menu bar select **Endorsement** then select **View Endorsement**.

Anyone holding a federal reef fish dealer permit must abide by the federal regulations for the IFQ program when purchasing groupers, tilefishes, or red snapper regardless of where in the Gulf the fish are harvested. A dealer wishing to purchase IFQ species must have an IFQ dealer account and a dealer endorsement. The endorsement is only valid with a federal Gulf of Mexico reef fish dealer permit. A copy of the dealer's endorsement must accompany any IFQ species from the landing location through possession by a dealer.

Completing a Landing Transaction

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Home Cost Recovery **Landings** Landing Locations Notifications Endorsement Messages My Account Log Out

Step 1 - Enter Pounds and Price

1

Species	Code	Pounds	Price/lb.	Total Price
YELLOWEDGE GROUPE	DWG	0	0	0.00
SNOWY GROUPE	DWG	0	0	0.00
WARSAW GROUPE	DWG	0	0	0.00
SPECKLED HIND	DWG	0	0	0.00
RED GROUPE	RED GR	0	0	0.00
GAG GROUPE	GAG	0	0	0.00
BLACK GROUPE	OTHER SWG	0	0	0.00
SCAMP	OTHER SWG	0	0	0.00
YELLOWMOUTH GROUPE	OTHER SWG	0	0	0.00
YELLOWFIN GROUPE	OTHER SWG	0	0	0.00
GOLDFACE TILEFISH	TILE	0	0	0.00
BLUELINE TILEFISH (GRAY)	TILE	0	0	0.00
GOLDEN TILEFISH	TILE	0	0	0.00
RED SNAPPER	RED SNAPPER	0	0	0.00

Step 2 - Select a Facility

2

Name	City	State

Step 3 - Search for and select a Vessel Account

3

Search Vessels

UserID	Vessel Name and Number
2NDD6506	2ND DESTINY 618345
72SE7905	72 SEA CRAFT FL4534SF
MAR16789	AC III 1039496

Step 4 - Select a Notification Confirmation

4

Date Expected	Notification Confirmation

Step 5 - Enter Trip Ticket Number (Optional)

5

Ticket

Step 6 - Click the Continue button

6

Continue Reset

Scroll down to see summary information

Date Thursday, 2/27/2014 9:42 AM

Pounds 0

Price 0

Fee 0

Value 0

Log in to the IFQ system as a dealer. On the menu bar select **Landings** then select **Landing Transaction**.

To submit a landing transaction:

1. Enter the pounds (in gutted weight) and price per pound for all species landed.
2. Select the dealer's facility.
3. Select the vessel account which landed the fish for the landing transaction.
4. Select a landing notification confirmation number.
5. Enter a trip ticket number.
6. Review the total pounds and total price entered and then press **Continue**.

Confirming a Landing Transaction

Landing Transaction Confirmation

Vessel Account PIN:

Allocation/PIN Confirmation
Final Confirmation
Back

IFQ Species Pounds Landed

Species	Share Category	Pounds
YELLOWEDGE GROUPER	DWG	0
SNOWY GROUPER	DWG	0
WARSAW GROUPER	DWG	0
SPECKLED HIND	DWG	0
RED GROUPER	RED GR	0
GAG GROUPER	GAG	0
BLACK GROUPER	OTHER SWG	0
SCAMP	OTHER SWG	49
YELLOWMOUTH GROUPER	OTHER SWG	0
YELLOWFIN GROUPER	OTHER SWG	0
GOLDFACE TILEFISH	TILE	0
BLUELINE TILEFISH (GRAY	TILE	0
GOLDEN TILEFISH	TILE	0
RED SNAPPER	RED SNAPPER	0

Allocation Pounds Used For Landing (requires Allocation/PIN Confirmation)

This screen will appear after pressing Continue on the **Landing Transaction** screen.

To confirm your landing transaction:

1. Review the reported pounds landed by species.
2. To check that the vessel account has sufficient allocation, enter the vessel account PIN, then selecting **Allocation/PIN Confirmation**.
3. The table on the right of the screen will summarize the vessel account allocation used from each share category.
4. Then press **Final Confirmation** to complete the transaction.
5. Use the **Back** button if allocation is insufficient or to make changes to the landing transaction.

Updating Trip Ticket

The screenshot shows the NOAA Fisheries website with the 'SERO Catch Shares Program' header. The 'Landings' menu is open, showing options like 'Landing Transaction', 'View Landings', 'Landing Transaction Correction', 'View Landings Ledger', and 'Update Trip Ticket'. The 'Update Trip Ticket' form includes a search bar, a table with columns 'Date', 'Vessel', 'Landing Conf.', and 'Trip Ticket', and a 'Submit' button. Below the table, there are fields for 'Landing:', 'Trip Ticket:', and an 'Update Trip Ticket: Submit' button.

NOAA Home | Weather | Oceans | Fisheries | Charting | Satellites | Climate | Research | Coasts | Careers | Privacy

NOAA FISHERIES | SERO Catch Shares Program

NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

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Home | Cost Recovery | Landings | Landing Locations | Notifications | Endorsement | Messages | My Account | Log Out

Search:

Date

Landing Transaction
View Landings
Landing Transaction Correction
View Landings Ledger
Update Trip Ticket

Update Trip Ticket

Date	Vessel	Landing Conf.	Trip Ticket

Use this form to update the trip ticket for the selected landing:

Landing:

Trip Ticket:

Update Trip Ticket:

A dealer may add or update a trip ticket number associated with a landing transaction by selecting **Landings** then **Update Trip Ticket**.

Select the year of the landing transaction. Select the trip from the table to be changed. When you select the trip, the Landing field populates with the Landing Transaction Confirmation Number. You can add or edit the Trip Ticket number then select **Submit** to save the changes.

Completing a Landing Transaction Correction Form

OMB Control No. 0648-0551 Exp. Date 11/30/2014

LANDING TRANSACTION CORRECTION REQUEST

Instructions: Please complete this form if you have a landing transaction that should be corrected. **This form must be completed and signed by the IFQ dealer and the IFQ Fisherman within 15 days of the original transaction.** By completing and signing this form, both the IFQ dealer and fisherman acknowledge the information below is accurate. Please mail this form to National Marine Fisheries Service, Sustainable Fisheries Division, 263 13th Avenue South, St. Petersburg, Florida 33701-5505. Any other corrections to landing transactions should be reported via the IFQ Customer Service phone line at 1-866-425-7627.

Approval Code from Transaction to be Corrected: **DL-** 1 Date of Transaction to be Corrected: _____

IFQ Dealer: 2 IFQ Fisher: _____

Species 3 Incorrect Pounds: _____ Correct Pounds: 4 Incorrect Price: \$ _____ Correct Price: \$ _____

Species _____ Incorrect Pounds: _____ Correct Pounds: _____ Incorrect Price: \$ _____ Correct Price: \$ _____

Species _____ Incorrect Pounds: _____ Correct Pounds: _____ Incorrect Price: \$ _____ Correct Price: \$ _____

Other Correction (please describe): _____

Reason for the Landing Transaction Correction (e.g. duplicate entry, wrong amount of pounds, etc): _____

I, **(Dealer)** _____, hereby declare under penalty of perjury that the foregoing information is true and correct. (28 U.S.C. § 1746; 18 U.S.C. § 1621; 18 U.S.C. § 1001).

Signature of IFQ Dealer: _____ Date: _____

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I, **(Fisher)** _____, hereby declare under penalty of perjury that the foregoing information is true and correct. (28 U.S.C. § 1746; 18 U.S.C. § 1621; 18 U.S.C. § 1001).

Signature of IFQ Fisher: _____ Date: _____

Under the provisions of the Paperwork Reduction Act of 1995 (PL 104-13) and the Privacy Act of 1974 (PL 93-579), you are advised that disclosure of the requested information is mandatory for the purpose of managing the Gulf of Mexico Reef Fish fishery. The requested information is used to ensure proper compliance with Gulf reef fish IFQ programs. Confidentiality of the information provided will be treated in accordance with NOAA Administrative Order 216-100. The public reporting burden for this collection of information is estimated to be 5 minutes. The estimate of public reporting burden for this collection of information includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Written comments regarding the burden-hour estimate or other aspects of the collection-of-information requirements, or suggestions for reducing this burden, should be sent to PRA Officer, NMFS, Southeast Regional Office, 263 13th Avenue South, St. Petersburg, FL 33701-5505.

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A dealer may initiate a Landing Transaction Correction by selecting **Landings** then **Landing Transaction Correction**.


Fill out all fields which apply. Required fields include:

1. Landing transaction approval code (DL#) and date of the transaction to be corrected.
2. Dealer Name and IFQ Shareholder Name.
3. Species that is being corrected.
4. Incorrect and correct data for pounds and/or price.
5. Both the dealer and fisher must sign and date the form.

The form must be mailed to NMFS at the address provided and received within 15 days of the original transaction.

View/Pay Cost Recovery Fee

[NOAA Home](#) | [Weather](#) | [Oceans](#) | [Fisheries](#) | [Charting](#) | [Satellites](#) | [Climate](#) | [Research](#) | [Coasts](#) | [Careers](#) | [Privacy](#)

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[View Cost Recovery](#)

View Cost Recovery

[Click to Pay Cost Recovery](#) You have no Cost Recovery Fees due at this time.

Summary of Cost Recovery Fees by Quarter (Select a line to view detail below)

Year	Quarter	CRF Fees	CRF Paid	CRF Pending	Owed	Adjusted	Due Date	Date Paid
2014	1			0.00		0.00	04/01/2014	
2013	4			0.00		0.00	01/01/2014	
2013	3			0.00		0.00	10/01/2013	
2013	2			0.00		0.00	07/01/2013	

Landings Summary of Selected Quarter (above) [Print PDF](#)

Year	Quarter	Date	Conf. Number	Vessel Account	Vessel	Total Price	Total CRF

On the menu bar select **Cost Recovery** then select **View Cost Recovery**

This page displays a summary of cost recovery fees collected by quarter. To pay the cost recovery fee, select **Click to Pay Cost Recovery**; the steps are very similar to making online purchases. Cost recovery fees will become available to pay the first day after the end of each calendar quarter. Dealers have 30 days to pay cost recovery fees. If dealers have an email address entered under the “Update Account” function, they will receive an email reminder the first day that cost recovery fees are available to be submitted.